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| **SUBMISSION FORM – FIRM CATEGORIES (III)****Read the Research Methodology Summary before filling out the submission form.****Deadline for submissions** –  **12 July 2018 (Thursday)***Submit the completed forms to* *mary.aquino@thomsonreuters.com**.* **For Deal Firm of the Year, please use Submission Form - Firm Categories (II).****For all the other firm categories, please use Submission Form - Firm Categories (I).****This form is for one category only. To submit for another category, please complete a new form.** *Save this form using the format: Category\_Organisation.* |
| **The Macallan Highland Single Malt Scotch Whisky Award Hong Kong Law Firm of the Year** |

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| **Law firm** |  |
| **A. BASIC INFORMATION** |
| **Residence** (Please indicate “Hong Kong” to confirm that the candidate is based therein.) |  |
| **Firm size**  |  |
| **Joiner/s in 2017 & 2018** (provide names and positions) |  |
| **Departure/s in 2017 & 2018** (provide names and positions) |  |
| **B. KEY WORK HIGHLIGHTS** |
| **KEY WORK NO. 1: (Indicate heading here)****Completion date:** **Description** (max. of 500 words)**KEY WORK NO. 2: (Indicate heading here)****Completion date:** **Description** (max. of 500 words)**KEY WORK NO. 3: (Indicate heading here)****Completion date:** **Description** (max. of 500 words)**KEY WORK NO. 4: (Indicate heading here)****Completion date:** **Description** (max. of 500 words)**KEY WORK NO. 5: (Indicate heading here)****Completion date:** **Description** (max. of 500 words)**KEY WORK NO. 6: (Indicate heading here)****Completion date:** **Description** (max. of 500 words)**KEY WORK NO. 7: (Indicate heading here)****Completion date:** **Description** (max. of 500 words)**KEY WORK NO. 8: (Indicate heading here)****Completion date:** **Description** (max. of 500 words)**KEY WORK NO. 9: (Indicate heading here)****Completion date:** **Description** (max. of 500 words)**KEY WORK NO. 10: (Indicate heading here)****Completion date:** **Description** (max. of 500 words) |
| **C. INITIATIVES, PROJECTS & SOCIAL CONTRIBUTION**  |
| ***I. ORGANISATION: What were your firm's initiatives to engage, empower and develop its people?*** *(max. of 300 words)****II. PROFESSION: What would your firm consider to be its most significant contribution to the legal community?*** *(max. of 300 words)****III. COMMUNITY: Does your firm adopt a Corporate Social Responsibility (CSR) program? What are its distinct features and core activities? Cite the firm's most effective and inspiring CSR activity from 1 January 2017 to 30 April 2018.*** *(max. of 300 words)* |
| **D. OTHER ACHIEVEMENTS** (max. of 300 words) |
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